

Directorate of Prime Minister's  
Employment Generation Programme  
**Khadi & Village Industries Commission**

Ministry of MSME (Govt. of India)

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No.PMEGP/Policy Guidelines /2013-14/573

Date:02.09.2013

**C I R C U L A R**

**Subject: Constitution of a District-level Advisory Committee under the Chairmanship of a Member of Parliament of Lok Sabha (LS) to monitor Prime Minister's Employment Generation Programme (PMEGP) , a flagship of scheme of Ministry of MSME reg.**

Ministry of MSME, Govt. of India has issued directions vide letter No PMEGP/ Cor/1/2012-13 dated 30.08.2013 establishing '**Advisory Committee**' to monitor progress of PMEGP at district level with active involvement of the Hon'ble Member of Parliament (MP) of the district.

The following Advisory Committee has been constituted at District level:

- i) The Member of Parliament ( Lok Sabha) elected from the District ( having the largest part of the district under his/her parliamentary constituency) – Chairperson.
- ii) Other Member of Parliament of Lok Sabha having part constituency in the District –Co- Chairperson
- iii) Member of Parliament of Rajya Sabha – Member
- iv) All Members of State Legislative Assembly elected from the District – Member
- v) Member of Legislative Council concerned – Member
- vi) Chairperson of the Zilla Panchayat – Member
- vii) District Magistrate/ Deputy Commissioner / Collector of the district – Member Convener
- viii) Chief Executive Officer of the Zilla Panchayat or an Officer of the same rank / position – Member

- ix) One representative each of SC/ST, OBC, Minority and Women of which at least two should be entrepreneur of which one should be women to be nominated by the Chairperson in consultation with other MPs in the Committee - Member
- x) One professional from the field of social work/ social science to be nominated by the District Collector/ Dy. Commissioner - Member
- xi) Three Representatives from Banks/ financial institutions operating in the district including the Lead Bank Manager - Member
- xii) Representative of State/ UT Khadi & Village Industries Board- Member
- xiii) General Manager , District Industries Center (DIC) - Member and
- xiv) Concerned State/ Divisional Director of KVIC- Member.

2. The Term of Reference/ primary responsibility of the Advisory Committee will be :

- i) to provide overall guidance and suggestions for the implementation of PMEGP.
- ii) to liaise and coordinate with KVIC, State Government and other agencies including Banks for effective mobilization of young entrepreneurs under PMEGP.
- iii) to ensure that the PMEGP scheme is being implemented in accordance with the guidelines.
- iv) to track the progress of implementation to meet the target.
- v) to monitor both input and output i.e. whether the services and projects are being set up on schedule; and
- vi) to review the progress / achievement .


3. The committee will meet atleast once in every quarter after giving sufficient notice to Hon'ble MPs, MLAs, MLCs and other Members. Concerned District Industry officer will provide secretarial assistance.

4. It may also be mentioned that as per the Tenth Report of Joint Committee on offices of Profit presented to Lok Sabha on

22.08.2013 and laid on the table of Rajya Sabha on 22.08.2013 nomination/appointment of the Members of Parliament to the Advisory Committee may not attract disqualification for being a Member of Parliament, from the angle of 'office of profit' under Article 102 (1) (a) of the Constitution.

5. State/ Divisional Directors KVIC should bring the above contents of the circular to the notice of all concerned and ensure establishment of Advisory Committee at District Level. They should also place the Circular before the State Level Bankers Committee (SLBC) and State Level Monitoring Committee (SLMC) and other appropriate Forums. Action taken report may be sent to Directorate of PMEGP on priority.

6. Zonal in-charges of KVIC should monitor compliance.

  
(Udai Pratap Singh)  
Chief Executive Officer

**To**

1. Chief Secretary, State Government for kind information and with request to direct District Collectors who are Member Convener of the Advisory Committee to promptly constitute the committee and hold its meeting in consultation with Chairperson and Members of the Committee.
2. Principal Secretary, Industries, State Government, for kind information and request to depute officials for the Advisory Committee.
3. Director / Commissioner, Industries for kind information and request to depute officials for the Advisory Committee.
4. C.E.O., KVIB of State / U.T. for kind information and request to depute officials for the Advisory Committee.
5. CMDs of all Public Sector Banks for kind information and request to depute officials for the Advisory Committee.
6. State / Divisional Directors, KVIC are requested to follow up the issue with concerned authorities to ensure that Advisory Committee are formed at District Level and also to publicize this development at SLBC /SLMC and other forums.
7. Joint C.E.O. and all Zonal Dy.C.E.O.s of KVIC to monitor and follow up compliance.

- 4 -

**Copy to:**

1. Joint Secretary, Ministry of MSME, Govt. of India, New Delhi  
- for kind information
2. Hon'ble Members of KVIC - for kind information

**Copy in Central Office, KVIC, Mumbai:**

1. Secretary to Chairperson - for kind information
2. OSD to CEO Cell - for kind information
3. AO, FA Cell - for kind information
4. CVO Cell - for kind information
5. Senior PA, Jt. CEO Cell - for kind information
6. All Programme / Industry Directors, Mumbai.
7. Director (IT) - for placing on website
8. Director (Publicity) - for publishing in Jagriti
9. Director (Hindi Cell)

  
(Udai Pratap Singh)  
Chief Executive Officer